

Assistant Accountant

Hours: Full Time, 37.5 hours

Contract: Permanent

Location: London/Remote (hybrid working)

About the company

FSB is one of the leading platform providers in the Sports Betting and iGaming sector. With an ever-increasing client base spanning across various countries and continents, you'll be joining us at an exciting time as our company grows and our journey accelerates rapidly in continuing to achieve great success. Will you be the next member of Team FSB? Develop your dream role and bet on us!

About the role:

The company are a rapidly growing business in the technology sector who have recently established a number of new subsidiary companies. We have a great opportunity for an Assistant Accountant to join our team. Reporting into the Finance Manager, and part of a small, growing Finance team, the Accounting Assistant will perform a key role in ensuring that financial information provided internally and externally is of the highest quality. The successful candidate will be able to work independently and in a collaborative way to ensure that deadlines are never missed and have a drive for excellence.

Responsibilities:

- Responsible for month-end accounting procedures and reconciliations of financial data flows.
- Reviewing staff expenses, ensuring all back-up and approvals are provided, and correctly coded to projects and chart of accounts.
- Processing supplier invoices and staff expenses in accordance with policies, ensuring all supplier invoices have the appropriate approvals.
- Assisting team in creditor monitoring and dealing with local supplier queries regarding payments, processing supplier payments, handling daily communications with suppliers.
- Journal postings, accruals and prepayments, intercompany accounts.
- Prepare monthly balance sheet reconciliations.
- Uploading payment runs for approvals.
- Supporting the Finance Manager and CFO with the day-to-day housekeeping of control accounts, monthly and year-end operations of the finance department.
- Ensure quality control over financial transactions and reports.
- Maintain a documented system of accounting and analysis policies and procedures.
- Improve processes and existing reporting tools within the finance department.
- Analyse all accounting records and ensure financial data is reliable and gives a true and fair view of the financial position.

Requirements:

Essential (must have) – Technical knowledge, skills and experience

Possessing relevant qualification or qualification by experience.

Minimum 3 years' experience in a similar role.

Expert in Xero essential.

Strong knowledge of Microsoft Office tools.

Excellent organisational skills, great multi-tasker and high attention to detail.

Essential (must have) – Personal traits

Excellent communication skills and strong inter-personal skills.

Integrity and professional ethics.

Diligent and able to work on your own initiative.

Be able to prioritise and manage work without losing attention to details.

Being eager to learn and to deliver on expectations.

Desirable (nice to have):

Gaming experience an asset.

We would be keen to see if your talent matches our requirements. Please submit your interest via our website: <https://fsbtech.com/careers/>

Disclaimer: Please note that FSB currently does not have a licence to sponsor anyone who does not have the right to work in the UK.